



# Application for Municipal Registration Certificate

*Opportunity lives here.*

Application is hereby made for license(s) to conduct the business, activity, trade or employment indicated below for the year beginning July 1, \_\_\_\_\_.

BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOTICE: Your license will expire June 30<sup>th</sup>. Failure to secure new license on or before July 1 will cause \$50.00 penalty for each month or fractional part delinquent.**

**PLEASE NOTE: IF YOUR LICENSE IS REVOKED FOR NON-PAYMENT OF TAXES, YOUR ACCOUNT WILL BE ASSESSED A MINIMUM PENALTY OF \$50.00**

**OFFICE USE ONLY**

# \_\_\_\_\_

### BUSINESS CLASSIFICATIONS

MUNICIPAL REGISTRATION CERTIFICATE \$ 15.00

BUSINESS CLASS (CHECK ALL THAT APPLY):

- HOME BASED
- WHOLESALE
- UTILITY
- RENTAL
- CONTRACTING
- RETAIL
- SERVICE
- AMUSEMENT
- BANKING

### BEER, WINE, & LIQUOR (MUNICIPAL REGISTRATION REQUIRED)

- BEER DISTRIBUTOR \$ 250.00
- DISPENSER \$ 100.00
- RETAILER/PACKAGE \$ 15.00
- WINE - RETAILER \$ 150.00
- DISTRIBUTOR \$ 2,500.00
- WINE TESTING \$ 50.00
- LIQUOR - RETAIL LIQUOR LICENSE \$ 1,000.00

**ALL BUSINESSES MUST ATTACH A COPY OF WEST VIRGINIA BUSINESS REGISTRATION CERTIFICATE**

**CONTRACTORS MUST ATTACH COPY OF WEST VIRGINIA CONTRACTORS LICENSE**

### PRIVATE CLUB (MUNICIPAL REGISTRATION REQUIRED):

- NON-PROFIT FRATERNAL \$ 375.00
- UNDER 1,000 MEMBERS \$ 500.00
- OVER 1,000 MEMBERS \$ 1,250.00

### BUSINESS DATA: ALL BUSINESSES COMPLETE ALL BLANKS IN THIS SECTION

BUSINESS LOCATION: \_\_\_\_\_

DATE YOU BEGAN BUSINESS IN THE CITY OF BRIDGEPORT: \_\_\_\_\_

BUSINESS OWNER'S NAME: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_

OWNER'S HOME PHONE #: \_\_\_\_\_

OWNER'S CELL PHONE #: \_\_\_\_\_

BUSINESS TELEPHONE #: \_\_\_\_\_

FAX #: \_\_\_\_\_

BUSINESS FEDERAL ID # (IF APPLICABLE) \_\_\_\_\_

CONTACT PERSON FOR TAX & LICENSE PURPOSES: \_\_\_\_\_

CONTACT PHONE # AND EXTENSIONS: \_\_\_\_\_

CONTACT E-MAIL: \_\_\_\_\_

IF THIS IS A NEW APPLICATION, HAVE YOU EVER BEEN REGISTERED WITH THE CITY?  YES  NO

IF YES, GIVE BUSINESS NAME & ADDRESS: \_\_\_\_\_

GIVE A BRIEF DESCRIPTION OF YOUR BUSINESS ACTIVITY OR LOCATION OF ACTIVITY: \_\_\_\_\_

TYPE OF BUSINESS OWNERSHIP:

(PLEASE ATTACH LIST CONTAINING NAME, HOME ADDRESS, SOCIAL SECURITY # AND HOME TELEPHONE OF ANY PARTNERS, MEMBERS OR OFFICERS)

- SOLE PROPRIETOR
- PARTNERSHIP
- CORPORATION
- OTHER (DESCRIBE)

DO YOU OWN THE STRUCTURE WHERE YOUR BUSINESS IS LOCATED?  YES  NO  
 LIST OWNER: \_\_\_\_\_

### CONTRACTORS ONLY

LIST LOCAL JOB ADDRESS(ES): \_\_\_\_\_

### RENTAL ONLY

LIST BY STREET ADDRESS ALL RENTAL PROPERTIES IN THE CITY: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_ LICENSE FEE \$ \_\_\_\_\_